International Application Form

iec online GmbH
Marienstrasse 19/20, D-10117 Berlin
Tel. +49 (0)30-20458687
www.ieconline.de

northumbria UNIVERSITY NEWCASTLE

Please read the International Application Guidelines before completing.
Please complete in BLOCK CAPITALS if hand-written.

For office use only App. no _____ Fee status _____

1 Personal Details

Title ..... Male (M) Female (F) ☐ Date of Birth D D M M Y Y

Surname/Family Name

First/Given Name(s)

Home Address .....

.....

Postal/Zip Code ..... Country .....

Telephone (including country code) .....

Mobile .....

Personal Email Address (Essential)

2 My Representative/My Correspondence Address

(Please underline as appropriate)

Agent Code (If known) A 1 1 7 8

Partner Code (If known)

Name/Company IEC Online GmbH

Address Marienstrasse 19-20

10117 Berlin

Country Germany Telephone 0049 30 2045 8687

Email Address europe@ieconline.de

3 Courses Applied For (in order of preference)

Course Title	Campus (Newcastle/ London)	Mode of study (eg. Full-time/ Distance learning)	Month and year of entry	Stage ie. Year 1
1				
2				
3				

4 Further Details

Country of permanent residence .....

Country of birth ..... Nationality .....

Who is paying your fees? ☐ Myself/Family ☐ Fed Aid

☐ An official sponsor (state name of organisation) .....

Have you applied to any institutions through UCAS? ☐ Yes ☐ No

If Yes please provide your current UCAS ID .....

5 Criminal Convictions

If you have a relevant criminal conviction, enter an X in the box. ☐

See International Application Guidelines for details.

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6 Disabled Students – (do not leave this box blank)

If you do not have a disability **please enter an A in the box.**
If you have a disability enter the relevant code in the box.
(Please refer to the codes which are listed in the International Application guidelines).

7 Immigration History

Have you previously studied in the UK on either a Tier 4 (General) visa or a Pre-Tier 4 student visa? ☐ Yes ☐ No
If YES you must provide copies of all previous student visas and biometric residence permits with your application.
If you are applying for your Tier 4 (General) visa from within the UK please provide a copy of your current visa

8 School/College and University Education (from age 11, starting with the most recent)

(Including any periods of study undertaken in the UK)

From MMYY	To MMYY	Institution	Full-time (FT)/ Part-time (PT)

9 Qualifications Completed (exams or assessment, etc)

Date MMYY	Subject	Qualification eg BSc, GCSE, other	Result/ grade

10 Qualifications You Are Currently Studying

Please give details of any examinations which you have not yet completed and the expected qualifications

Subject	Level of award eg. BA (Hons)	Expected completion date MMYY

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11 English Language Proficiency (Please refer to Section 11 Guidance notes)

Was English the language of instruction in your previous institution Yes ☐ No ☐ Partly ☐

Number of years you have studied in English ☐ Which Institution .....

I hold the following qualifications

IELTS ☐ Score (if known) ☐ Date of test D D M M Y Y Location .....

Other (please specify).....

Score (if known) ☐ Date of test Location .....

If test is yet to be completed, please state date to be taken Location .....

IELTS ☐ Other ..... Results date.....

12 Additional Training

Please summarise details of any training you have undertaken

Subject	Organising institution	Completion date M M Y Y

13 Employment History

Please summarise below **and** attach a full CV/resumé with details of previous employment, the positions you have held, the nature of your work and your duties.

Name of employer/ organisation	Nature of work	From M M Y Y	To M M Y Y	Part-/ Full-time

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14 Personal Statement

(Please use a minimum of 250 words in English detailing your reasons for applying, explaining your choice of course at Northumbria, what you hope to do in your future career and how the course is relevant to your plans.)

15 Checklist

Use this list to confirm that you have completed or attached the following information.

Please return your application and attachments by email. However, if you prefer to send the application by post, please do not send any original documents unless requested by the University.

- ☐ Transcripts/Certificates
- ☐ English Language qualification
- ☐ Proof of financial sponsorship (if applicable)
- ☐ Portfolio (if required)
- ☐ CV/Resumé (if applicable)
- ☐ Passport personal details page
- ☐ Reference(s)
- ☐ I have included my personal email address in Section 1
- ☐ Confirmation of immigration history (if applicable): to include copies of any previous Tier 4 (General) visas, and if applying for your visa from within the UK a copy of your current Tier 4 (General) visa.

16 Declaration

If you are completing this form electronically, please read the declaration below and tick this box. **(Required)** ☐

I confirm that the information given on this form is correct and complete and that I have completed this form myself. I accept that the University has the right to cancel my application if it is found that I have provided false or inaccurate information. I have read the instructions, in particular those regarding this section. I understand what they say and I agree to abide by the conditions set out there, which I accept as a condition of this application. Please note: if you are an international student by ticking this box you also give consent for the University to contact UK Visas and Immigration to seek information regarding your immigration status if required, and the University will also inform the UK immigration authorities of your enrolment status i.e. if you do not enrol or discontinue your studies at any time. You also agree that the details of your admission and enrolment and any Confirmation of Acceptance for Studies (CAS) will be passed to the representative, agent or institution to which you submitted your application. By submitting your information you are consenting to your data being processed by Northumbria University (as Data Controller) and Hobsons PLC (acting as Data Processor); in addition for Northumbria London Campus applications you are consenting to your data being processed by Northumbria University (as Data Controller) and Northumbria London Campus Limited (acting as Data Processor). Your data will be used for the purposes of handling your enquiry and sending you information about Northumbria University relevant to your enquiry. None of Northumbria University, Northumbria London Campus Limited, or Hobsons PLC will pass your details on to any third party. As a Data Subject you can opt-out of communications from Northumbria University, Northumbria London Campus Limited and Hobsons PLC at any point by writing to International Development, Northumbria University, Library Building, Ground Floor, Newcastle upon Tyne, NE1 8ST or emailing 'international@northumbria.ac.uk'.

If you are completing this form by hand, please sign here .....

Date | D | D | M | M | Y | Y |

17 What Happens Next

Once you have completed this application form please send it with copies of all relevant documentation to the relevant Admissions Office as set out in the application guidelines. For a copy of the application guidelines please go to **https://www.northumbria.ac.uk/international/international-admissions/application-forms-guides**

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